

# Wessex Working Group Minutes

**MEETING**

20<sup>th</sup> July 2019

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## Apologies

Ali Kelly, Michelle Honeybun, Andy Langridge, Andy Jones, Annetta Minard, Colin Angel

## Minutes

- Chair **Dave Gunter (DG)** welcomed and thanked everyone to the meeting and talked through the agenda items to work through and

### 1. Review of Minutes/Actions

- **DG** reminded everyone of the AGM on Saturday 7<sup>th</sup> September followed by the Club workshop, which is confirmed at BU.
- **Annetta Minard (AM)** has a development plan prepared based on the committee's efforts. This will be circulated in due course.
- **DG** said all other points would be reviewed during this meeting.

### 2. BU Partnership Update

- **Dan Hunter (DH)** summarised that the BU update was finished and was going through BU Legal Team before being signed by both parties (subject to any changes being reviewed). 'Legalised' agreement would be sent round as soon as it becomes available for the committee to be reviewed.
- **Anthony Roberts (AR)** thanked Dan for his efforts in getting the BU agreement completed.

### 3. Safeguarding Update

- **Wayne Tinsley-Veale (WTV)** confirmed that we were getting on top of the DBS and Safeguarding courses.
- **DH** confirmed he would chase remaining 2 Super League coaches.
- **WTV** would chase the outstanding remaining junior club coaches and managers.

#### 4. Finance Update / Membership & Fees for 2019/2020

- **DG** wanted to recognise the fantastic job that Peter Lambert has done in the transition and that the committee would also like to pass on thanks to Lynn and Geoff for their help during this process
- **PL** ran through the summary of the accounts to the committee and summarised the club's accounts up till 8<sup>th</sup> July 2019, including junior beach fees that had been collected. This template will be used moving forward to provide visibility of player payments
- **PL** summarised the financial position of the club and the balance available to the board should they wish to invest or had any concerns moving into the new season.
- **PL** provided an update that the accounts transitioning to the Club Treasurer and mentioned that everything has been completed except the formal account switch, which is being held up by the banking system.
- **Committee agreed junior fees for 1<sup>st</sup> September 2019 to 31<sup>st</sup> August 2020 - £20pm for Mini Volleyball (U12s) and £30pm for all Junior Volleyball (U18s).**
- **All members will be required to pay appropriate fees, the committee will make grants available to junior athletes who may require financial support and liaise with the Mark Pitman trustees if required.**
- **Committee agreed all Local League fees for juniors will be covered as part of their Junior Fee structure**

#### *Actions:*

- **Matt Hunter (MH)** will look at creating a budget and propose a Super League fee structure and what is included / not included.
- **WTV** will look at creating a budget and propose a W2 League fee structure and what is included / not included.
- **WTV** will also look at the cost of Local League for the 2019/2020 costs to be reviewed.

#### 5. Next Season

- **DG** mentioned whether coaches have first aid kits available. **Committee agreed to ensure all coaches have a First Aid kit and additional ice packs as required.**
- Committee was unclear on what balls/carts equipment that the club actually has and we should take stock of what is available and see if there is any equipment missing.
- **Committee agreed to buy all club registered coaches a polo top that they can wear while coaching**
- **Committee agreed all coaches would need to register yearly with Wessex Volleyball Club, including DBS & Safeguarding information and head & assistant coaches would receive a complimentary Volleyball England membership.**
- **DG** mentioned that the storage cupboard at LeAF is broken and that he speak with LeAF to arrange a new one.

- Committee is unclear on what kit the club has, what sets are complete / missing and agreed a stock count should be made to ensure NVL teams are prepared for September and Juniors are prepared for the coming season.
- **MH** discussed with 'Team Stuff' app that was used by the first teams last season and why they used it / benefits / negatives. Agreed that Super League fees will go into the Adults account for next season via the app for collecting payments. W2 will investigate whether it is worth doing it for match fees only.
- **WTV** confirmed that
  - **Lynn Allen** will do U15 and U16 boys
  - **Geoff Allen & Anthony Roberts** will do U18 Men
  - **Andy Jones, Ed Pearce & Matt Hunter** will do Super League Men
  - **Dave Gunter & Wayne Tinsley-Veale** will do U15 and U16 Girls
  - **Dave Gunter** will do U18 Women
  - **Dave Gunter & Wayne Tinsley-Veale** will do Women 3
  - **Wayne Tinsley-Veale & Dave Gunter** will do Women 2
  - **Ed Pearce & Matt Hunter** will do Super League Women
  - **Geoff Allen** will run Mini Volleyball with **Dave Gunter** help to build a wider coaching group that will help get them more competition

***Actions:***

- **DG** to organise First Aid kits for every coach and check additional ice packs as required.
- **WTV** will do a stock review of the equipment Wessex Volleyball Club has available and review what we may need.
- **MH** to review coach polo top costs and propose design.
- **MH** to see if any first team players want to play local league for additional games.s
- **DH** to create Wessex Volleyball Club coach registration form.
- **DG** to arrange new storage locker to be put in at LeAF
- **AR** will do a stock count for the match kit and advise the committee
- **MH** will look at training tops for the club members
- **DG/WTV** will investigate who from Women 2 can liase with **MH** to set up the 'Team Stuff' app and see whether they would like to use it to match fees.
- **DH** will plan coaching session slots for 2019/2020 and will discuss when coaches want to start their sessions so that LeAF can be informed what coaches can be available.

**6. New Coach Development**

- **Roy Pankhurst (RP)** updated that we have a Level 1 (Beginner) coaching course on 31<sup>st</sup> August at BU and 5<sup>th</sup> October at Parkstone Grammar School to be run by Dave Gunter. Cost £150.

- **RP** confirmed we have a Grade 4 (Beginner) referee course being run 15<sup>th</sup> September to be run by Nick Heckford. Cost £55.
- **RP** mentioned that we would need to secure places on the course quickly for Club Coaches

***Actions:***

- **DG** will book 5 slots for Wessex Volleyball Club coaches with Volleyball England.

**AOB**

- **DG** and **Helen Rushby (HR)** will be attending the Volleyball England conference on behalf of the club
- **DG** reminded everyone that we need to push the AGM and Club Development workshop
- **RP** presented **DG** with the coach of the year award from the South West Volleyball Association.
- **Confirmed 17<sup>th</sup> August will be the next committee meeting. DG to organise venue**